

**FOR OFFICE USE ONLY**



Credit check done		
Application Approved		
Pets Approved		
Comments		

**SUPPORTING DOCUMENTS TO BE ATTACHED TO THIS APPLICATION**

- i. RSA ID or Passport
- ii. Proof of current address
- iii. Payslip
- iv. 3 months bank statements

**APPLICATION FOR RENTAL PROPERTY**

I/We \_\_\_\_\_

hereby apply to rent residential property (“the Premises”) from the Landlord.

The address of the Premises is: \_\_\_\_\_

Rental Amount: \_\_\_\_\_ Lease Period: \_\_\_\_\_

Occupation Date: \_\_\_\_\_

**DETAILS OF THE FIRST PERSON APPLYING TO RENT THE PROPERTY**

Full name: \_\_\_\_\_

ID number: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Nationality: \_\_\_\_\_

Telephone: (w) \_\_\_\_\_ (h) \_\_\_\_\_ (c) \_\_\_\_\_

Email: \_\_\_\_\_

Marital status: \_\_\_\_\_ if applicable:  In community of property  
 Out of community of property

Next of Kin: \_\_\_\_\_ Telephone: \_\_\_\_\_

Your current residential address: \_\_\_\_\_

Do you own the property where you currently stay?  YES  NO

If **NO**, please complete the following:

Name of Landlord/Agent: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Email address: \_\_\_\_\_

Rental amount paid: \_\_\_\_\_

How long have you lived there: \_\_\_\_\_

**EMPLOYMENT DETAILS**

Self-employed?  YES  NO

Occupation: \_\_\_\_\_

Employers name: \_\_\_\_\_

Employers address: \_\_\_\_\_

Employers contact number: \_\_\_\_\_

Period of employment: \_\_\_\_\_

## AFFORDABILITY

Gross monthly salary: \_\_\_\_\_ Current monthly expenses: \_\_\_\_\_

## DETAILS OF THE SECOND PERSON APPLYING TO RENT THE PROPERTY (if this is a joint application)

Full name: \_\_\_\_\_

ID number: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Nationality: \_\_\_\_\_

Telephone: (w) \_\_\_\_\_ (h) \_\_\_\_\_ (c) \_\_\_\_\_

Email: \_\_\_\_\_

Marital status: \_\_\_\_\_ if applicable:  In community of property  
 Out of community of property

Next of Kin: \_\_\_\_\_ Telephone: \_\_\_\_\_

Your current residential address: \_\_\_\_\_

Do you own the property where you currently stay?  YES  NO

If **NO**, please complete the following:

Name of Landlord/Agent: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Email address: \_\_\_\_\_

Rental amount paid: \_\_\_\_\_

How long have you lived there: \_\_\_\_\_

## EMPLOYMENT DETAILS

Self-employed?  YES  NO

Occupation: \_\_\_\_\_

Employers name: \_\_\_\_\_

Employers address: \_\_\_\_\_

Employers contact number: \_\_\_\_\_

Period of employment: \_\_\_\_\_

## AFFORDABILITY

Gross monthly salary: \_\_\_\_\_ Current monthly expenses: \_\_\_\_\_

## GENERAL DETAILS

Who will be staying at the Premises for the whole period of the lease? (Note: No subletting allowed)

Will you be occupying the property:  YES  NO

Number of adults: \_\_\_\_\_

Number of children: \_\_\_\_\_

Children's ages: (1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_ (4) \_\_\_\_\_

Number of pets owned: \_\_\_\_\_ Type: \_\_\_\_\_ (Approval required)

Number of vehicles at premises: \_\_\_\_\_

Type: \_\_\_\_\_ Registration: \_\_\_\_\_  
Type: \_\_\_\_\_ Registration: \_\_\_\_\_  
Type: \_\_\_\_\_ Registration: \_\_\_\_\_

Have you/either of you ever had any judgements/defaults granted against you?  YES  NO

If **Yes**, please give details: \_\_\_\_\_  
\_\_\_\_\_

**Have you seen the property**  YES  NO

**Have you read and understood the Lease Agreement**  YES  NO

Upon acceptance by the Landlord/Pretor and the presenting of an Agreement of Lease, I/We agree to pay the following (to be completed by the Landlord/Pretor):

Deposit: R \_\_\_\_\_  
Admin fee: R 1290.00 *Single application*  
R 1560.00 *Joint application or company*  
Pro-rata rent: R \_\_\_\_\_  
1<sup>st</sup> month rent: R \_\_\_\_\_  
**TOTAL** R \_\_\_\_\_

I/We declare that the information we have given in this application form is true and correct to the best of my/our knowledge and that I/we have not failed to provide any information which, if the Landlord had known such information, would have not allowed the application to be successful.

I/We agree or allow the Landlord or Pretor at all times to contact, request and obtain information from any credit provider (or potential credit provider) or registered credit bureau that may be necessary to assess my/our behaviour, profile, payment patterns, indebtedness, whereabouts, and credit worthiness; furnish information concerning the behaviour, profile, payment patterns, indebtedness, whereabouts, and credit worthiness of me/us to any registered credit bureau or any credit provider (or potential credit provider) seeking a trade reference regarding my/our dealings with the Landlord and/or Pretor.

Signed by the applicant at \_\_\_\_\_ on this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
**APPLICANT**

\_\_\_\_\_  
**SECOND APPLICANT (if applicable)**